

DRAFT POULTON PARISH COUNCIL
MINUTES OF MEETING HELD ON 11TH MAY 2026
AT 7 PM IN THE VILLAGE HALL

Present: Cllr. Simon Collyer-Bristow (Chair)
Cllr. Ed Hyslop (Vice Chair)
Cllr. Tom Gillibrand
Cllr. Chris Davies
Cllr. Robin Cartwright
Mrs. Heather Harris (Clerk)

One member of the public attended the meeting.

1. Apologies for absence.

Apologies for late arrival received from Cllr. Gillibrand and Cllr. Spivey – who has several meetings this evening.

2. Appointment of Chair.

Cllr. Collyer-Bristow was proposed as Chair by Cllr. Hyslop and seconded by Cllr. Davies.

3. Appointment of Vice Chair.

Cllr. Hyslop was proposed as Vice Chair by Cllr. Collyer-Bristow and seconded by Cllr. Cartwright.

4. Approval of Minutes of meeting held on 9th March 2026.

The Minutes of the previous meeting were approved and signed by the Chair.

Matters arising – Cllr. Hyslop reported that the speed camera at Ranbury had been vandalized and then stolen. The consensus from the Councillors was that it should be replaced with a new one. The outdated and ineffective Vehicle Activated Speed signs installed many years ago are to be replaced with ‘smiley face’ speed signs on the London Road. It was felt that there is a positive psychological effect on drivers when they see these signs and they consciously slow down. The Police and Highways will need to approve the signs. Cllr. Davies confirmed that he had written to the Police Commissioner and copied in Cllr. Spivey following the previous meeting. It was also thought that ANPR was needed going out of the village on the London Road towards Fairford.

5. Report on Internal Audit.

The Clerk reported that the Internal Audit was complete and the Auditor had checked for transparency compliance on the new website. She suggested the Clerk should add a list of assets to comply with Assertion 10 regulations.

6. Signing of the Annual Governance and Accountability Return.

The AGAR was signed by the Chair and the Responsible Financial Officer. (reference 110526/1) The Cashbook was also signed by the Chair as a true; just and complete account of the Council's financial situation as of 31st March 2026. The Exemption Certificate will be sent to PFK Littlejohn LLB for external auditing.

7. Financial Report.

The Clerk reported that the following amounts had been received into the Current account:

	£
HMRC (VAT refund)	644.60
CDC (Precept)	7500.00
CDC (Neighbourhood CDC Infrastructure Levy)	59.51

The following payments and transfers made from the Current account:

M. Chamberlain (Transparency Fund – Voucher)	200.00	
Lloyds Bank (monthly charges)	4.25	
Transfer to Deposit #1		3764.30

Balances as at 11/5/26:

Current account	7355.26
Deposit account #1	16324.09
Deposit account #2	7043.88

8. Any Other Business.

West View – the Chair said a request had been made to install low level solar lighting along the path at West View. The Councillors discussed this and decided that it was a Health & Safety trip hazard and also ineffective for the purpose. It was also noted that most villagers prefer a dark sky without light pollution.

Website – Mr Ashley asked that the village website becomes a regular point on the agenda. He is currently adding PoultonEye back issues, signposting from the home page and an events form. The Councillors thanked him for all his support and hard work.

Priory Graveyard – the Clerk said that the bench at the old graveyard was broken and the Councillors agreed a replacement. The Councillors thanked Priory Estates for the upkeep of the tabletop tombs and site to such a high standard.

The meeting ended at 7.30 pm.